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CONOCO: “COping with NO mobility during COrona Virus times: Learning from each other”
Project Number: 2020-1-CY01-KA204-066035

Website: www.co-no-co.eu

**Title of Presentation: Assessment of the Second Physical Meeting
in Milano, Italy on 15-16 December 2021**

This project has been funded with support from the European Commission.
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Content

- Introduction
- Evaluation procedure and data collection
- Survey's findings
- Conclusion
- Structure of the survey



Introduction

The meeting aimed at discussing the deliverables, and tasks of the project, considering all the aspects, both technical and administrative. Also, the scheduled program, progress meetings, multiplier events, dissemination activities and responsibilities of each partner were discussed during the two-days event.

This evaluation report will provide valuable information about the quality of the meeting and the level of achieving its objectives. This report is a tool of quality assurance during the implementation of the CONOCO project. Lastly, it is envisaged that the findings will be a useful source of information for organizing more efficient and effective subsequent transnational project meetings.



Evaluation procedure and data collection

- The evaluation was prepared as an online survey, designed in Google forms. The coordinator (EAEC) has sent to the project consortium the link to the online survey to be answered. The questions of the survey covered four different dimensions that either address the meeting exclusively or the project in general. These dimensions were:
 1. Content and work in the meeting
 2. Organisation of the Meeting
 3. The current status of the project
 4. Concerns (Open questions - Fill in what is relevant for you)

Data analysis included descriptive statistics as well as content analysis procedures derived from both the open-ended questions and close-ended questions based on the partners' responses to the evaluation questionnaires.

The data analysis was based in a sample of 10 responses. All seven (7) organizations were represented by at least one meeting participant.



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Survey's findings

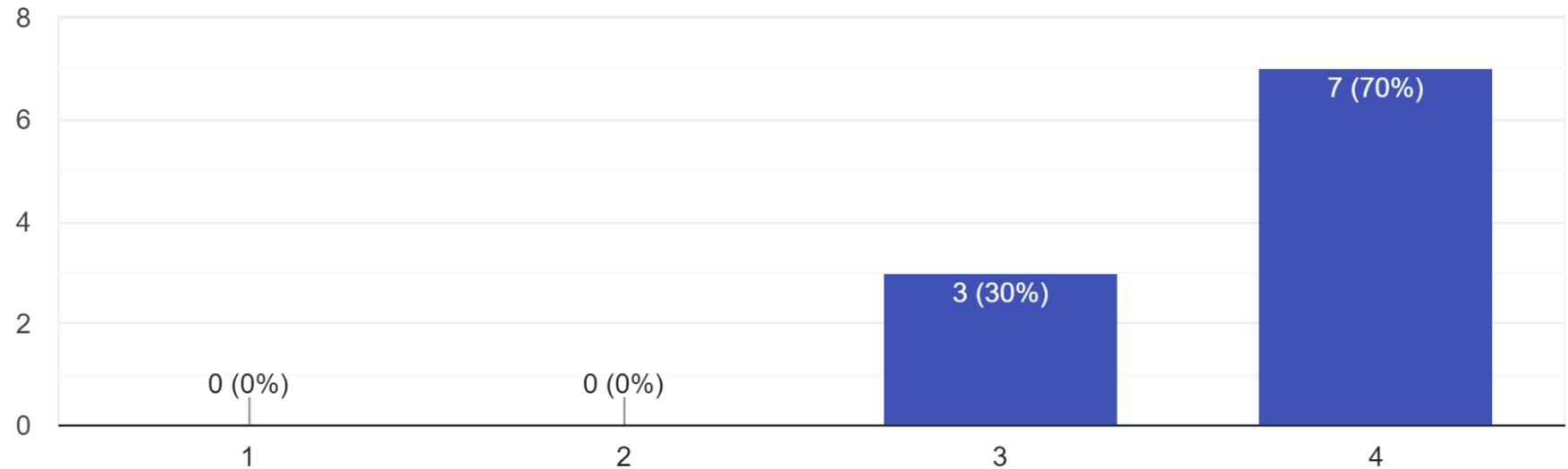
1. Content and work in the meeting



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The agenda of the meeting was very well balanced focusing on all key aspects of the project
10 responses



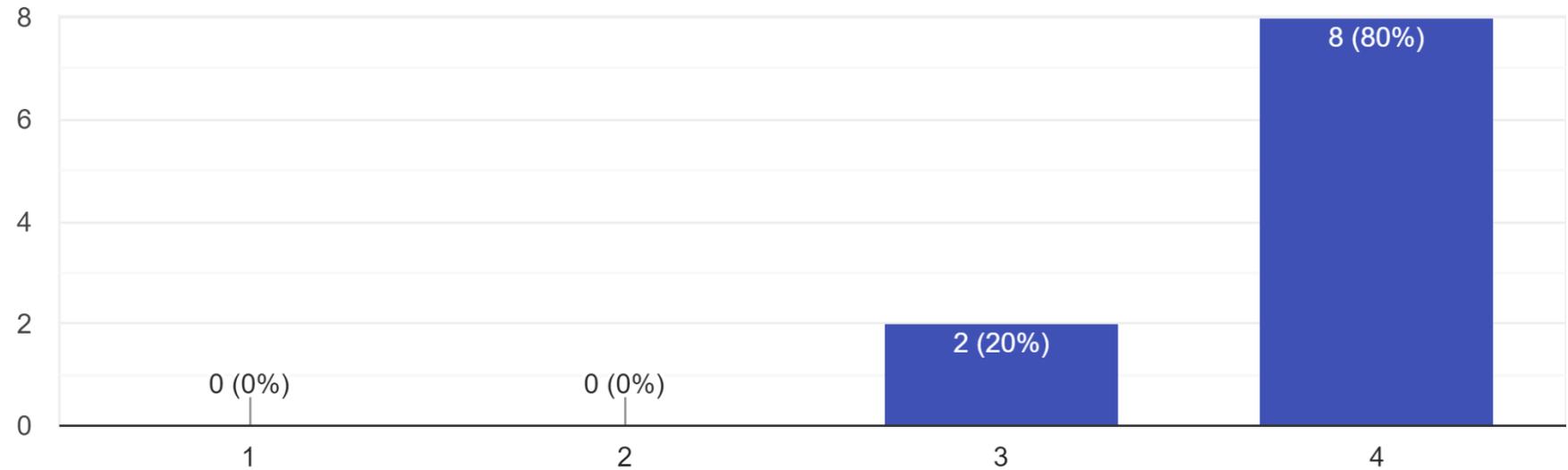


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The meeting reached its objectives

10 responses



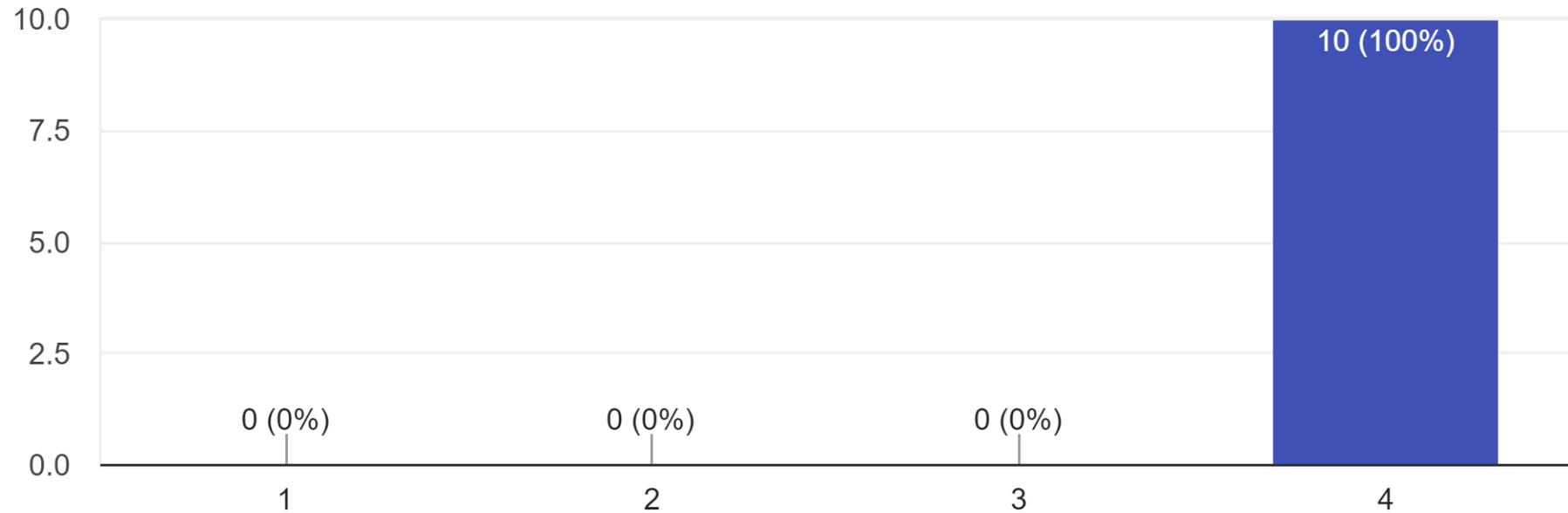


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The discussions were constructive and focused on concrete solutions

10 responses



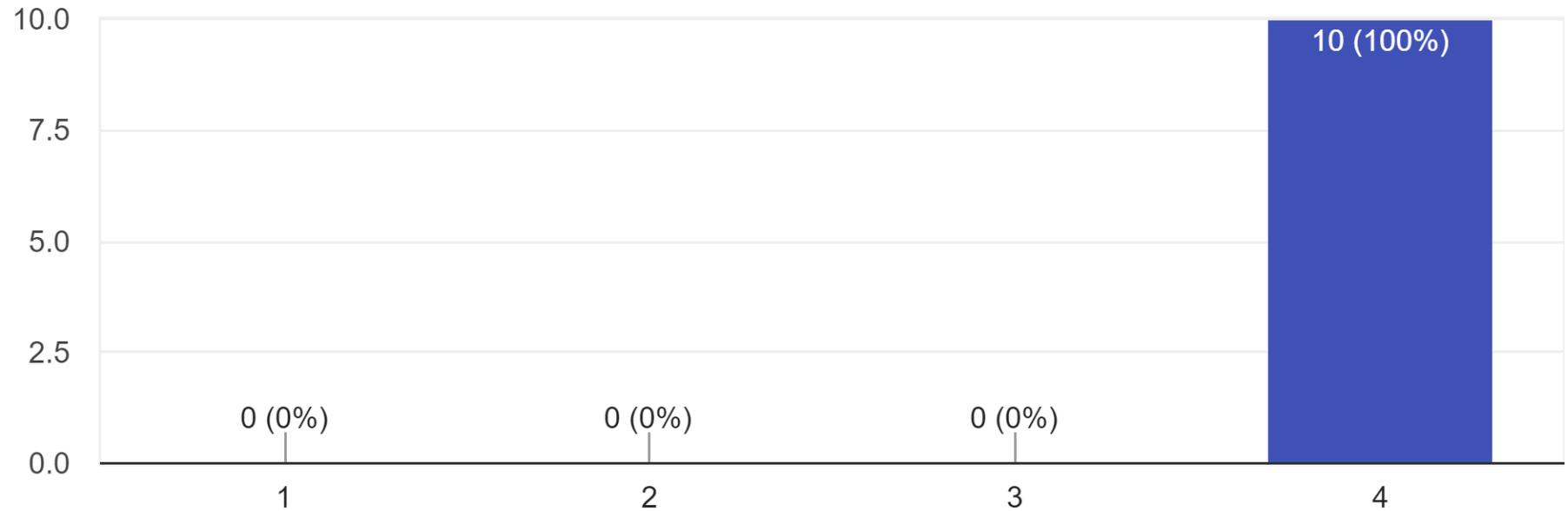


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Everybody had ample opportunities to express themselves

10 responses



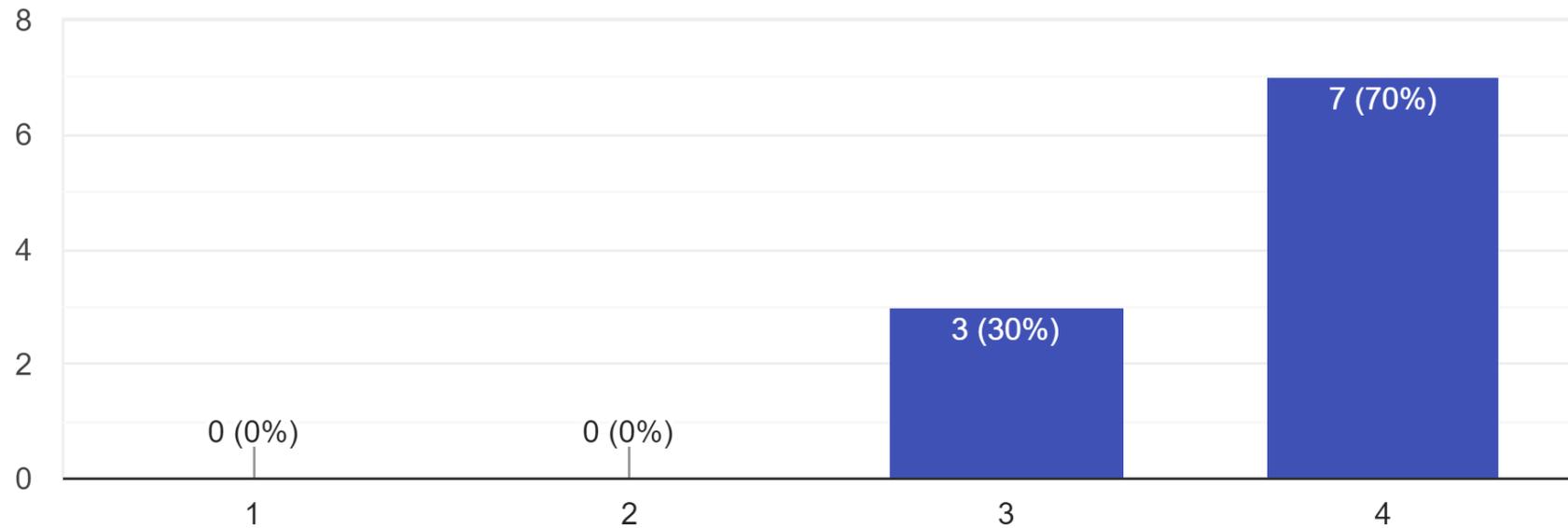


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The meeting enabled me to understand better the challenges faced by the other countries

10 responses



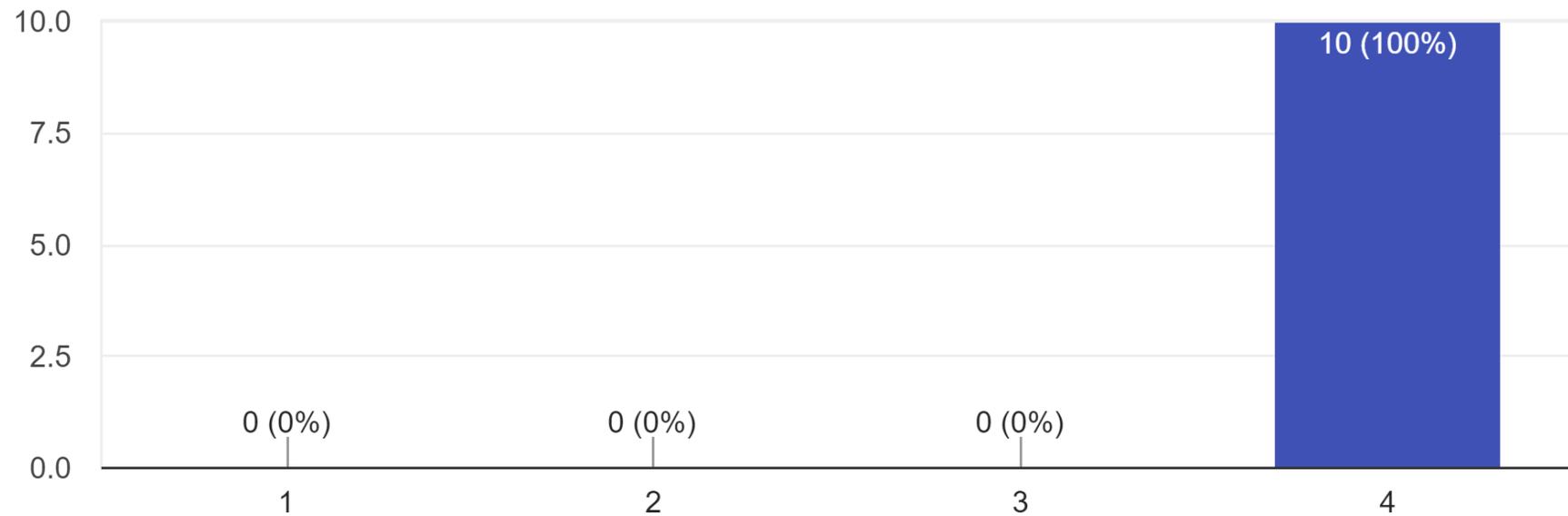


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I understand much better the tasks ahead and the role of my institution/ organization in the future activities

10 responses



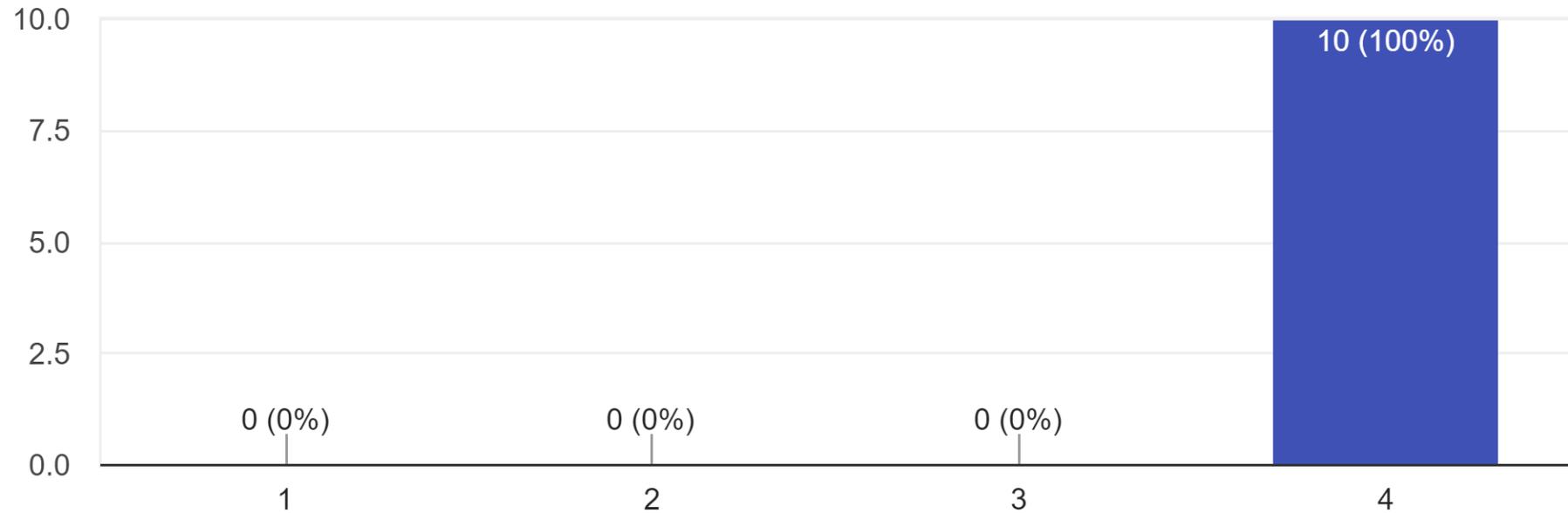


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The upcoming timeline and milestones were clearly presented

10 responses



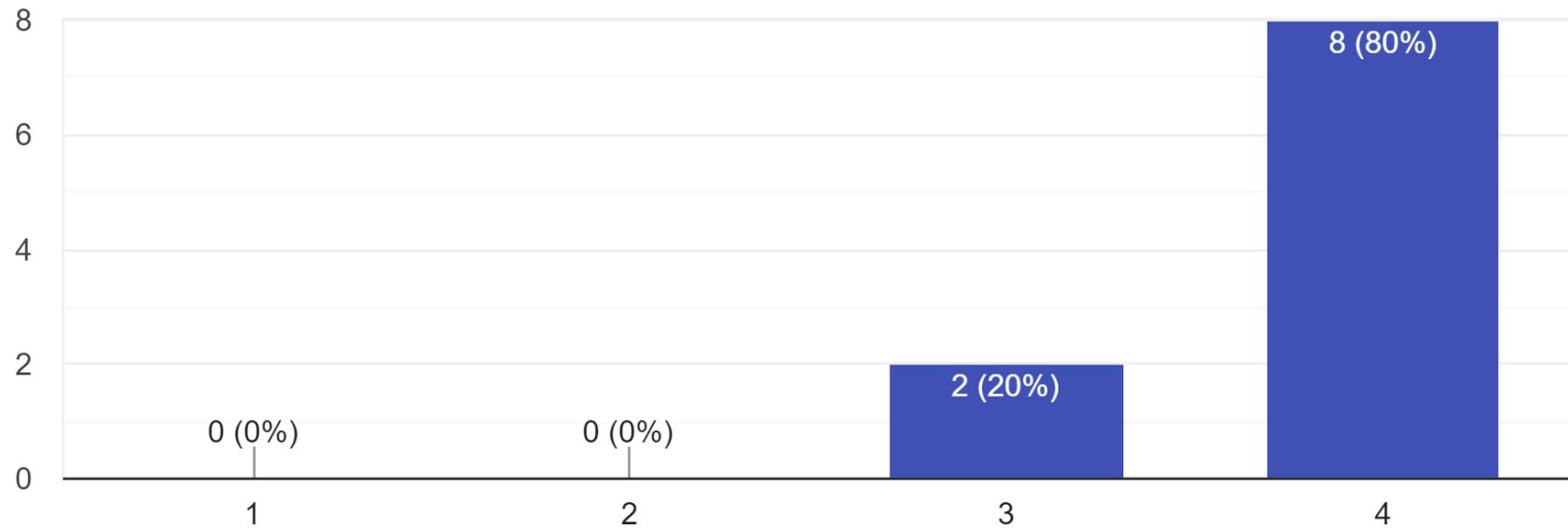


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The meeting took care of the issues arising from the Coronavirus pandemic and considered appropriate action

10 responses





1. Content and work in the meeting

The information given helped me better understand...

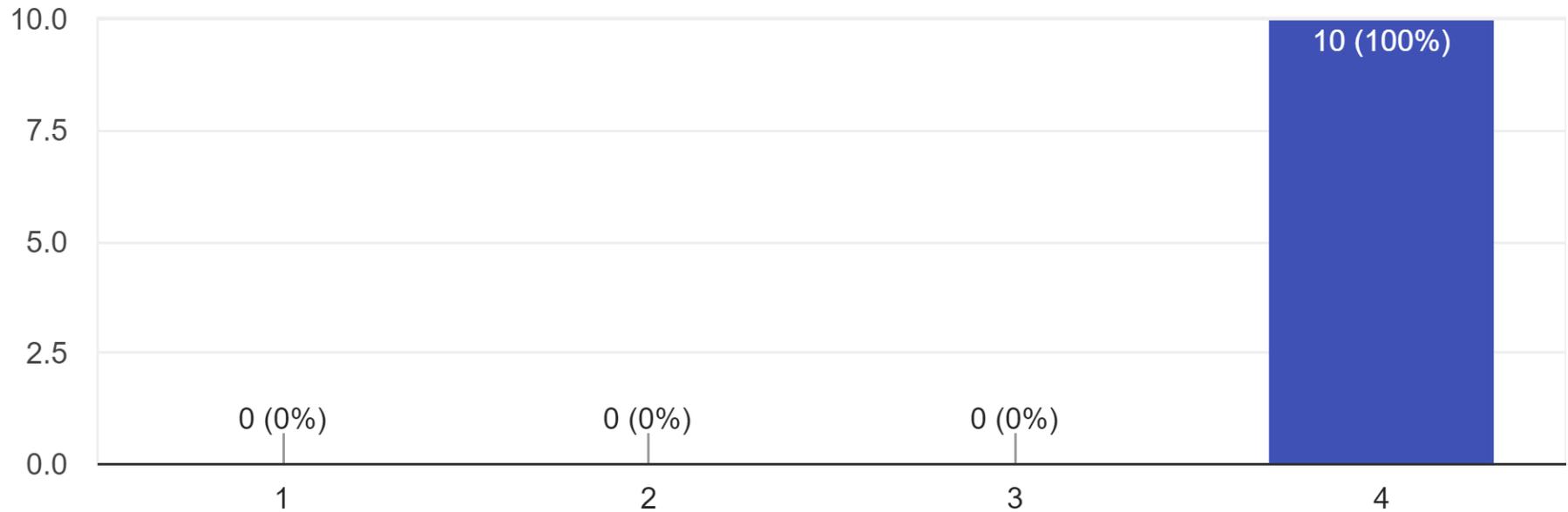


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a) The Activities of the project and the linkage with the Deliverables.

10 responses



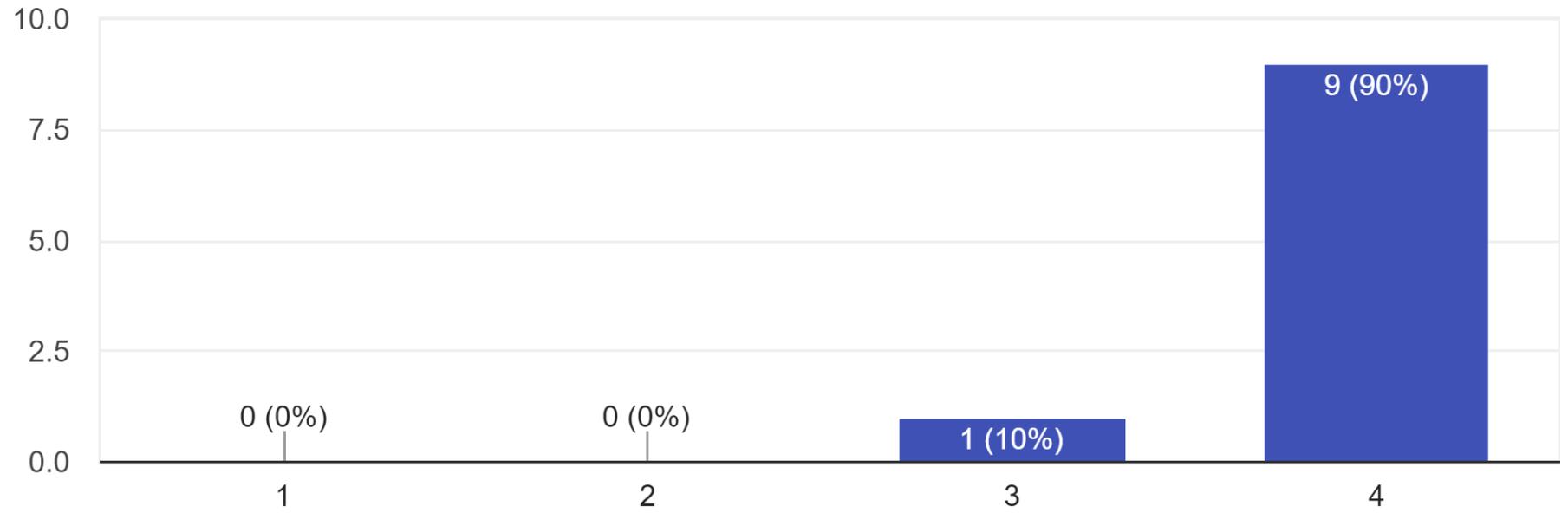


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b) The interactions and links between the different activities

10 responses



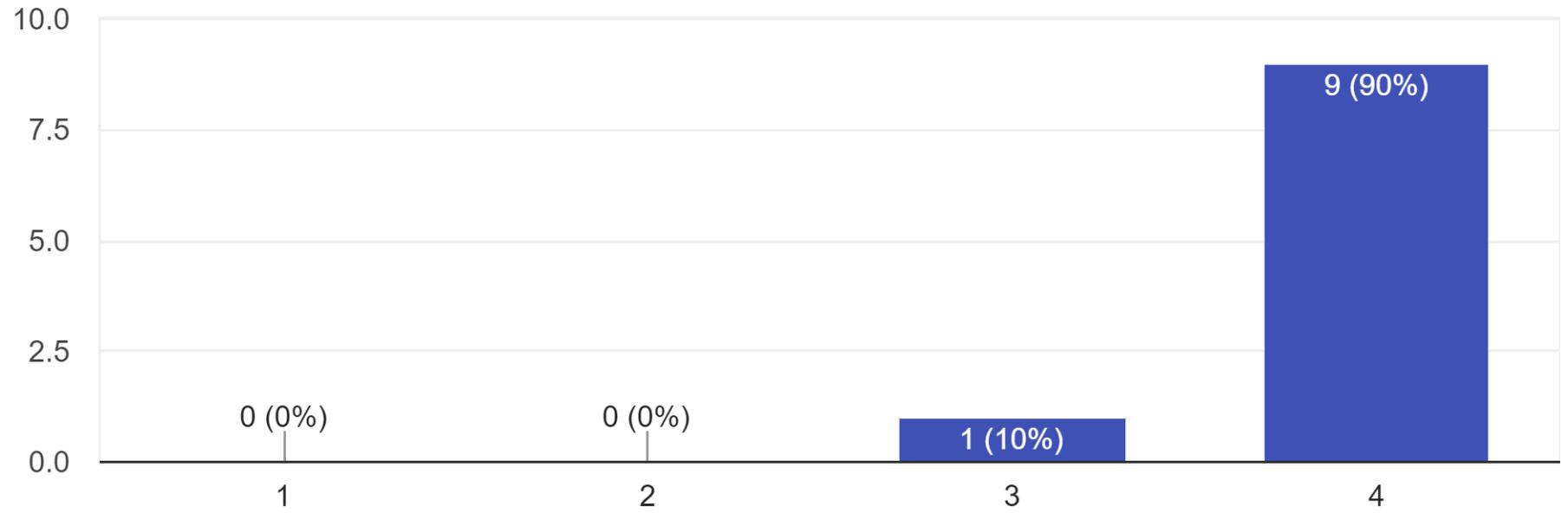


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c) The further time framework and deadlines to be respected by all the partners

10 responses



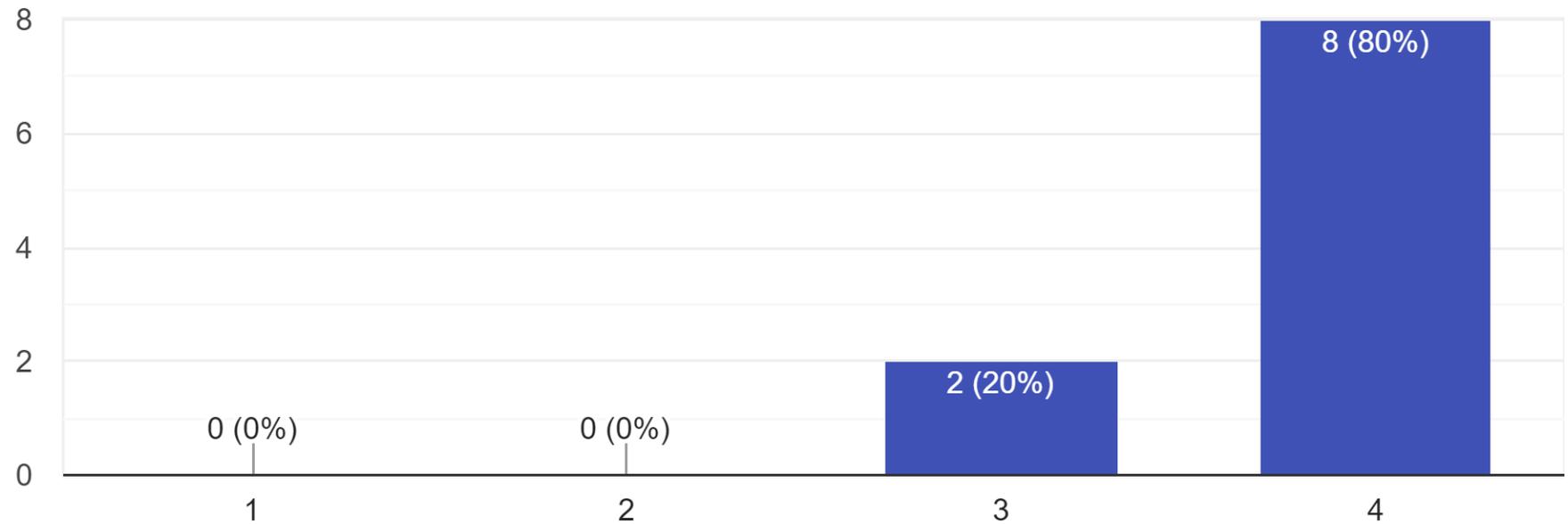


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d) The contribution of each partner as to the horizontal activities

10 responses

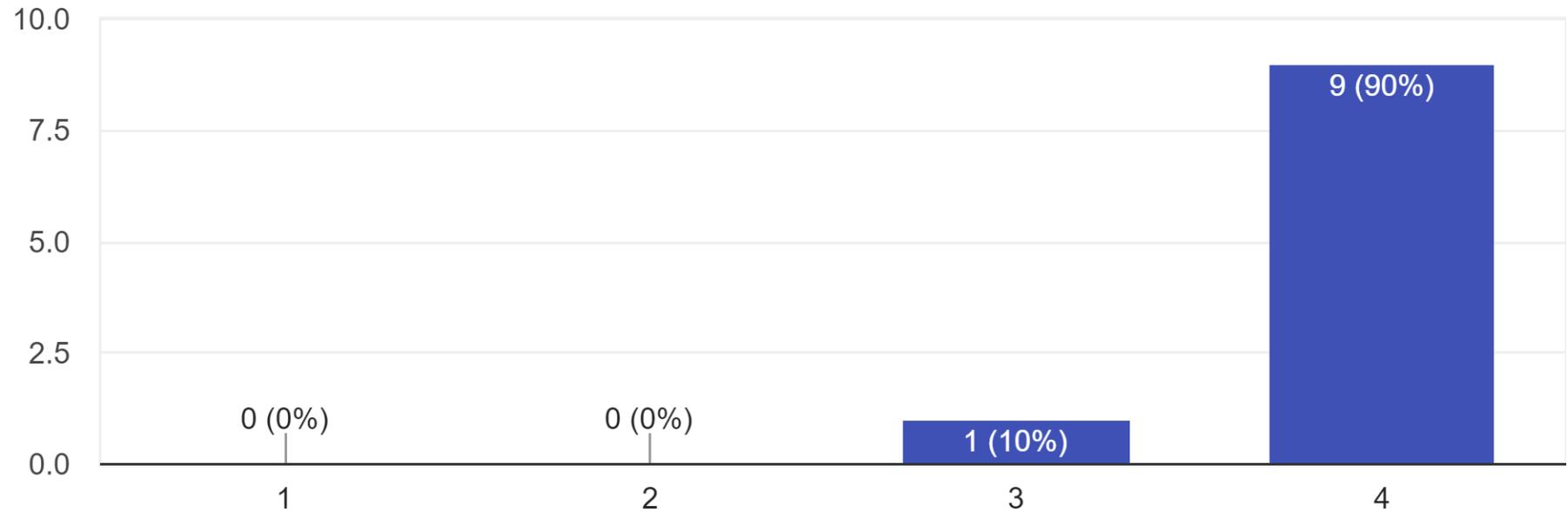




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e) The deliverables each partner has to produce or to contribute to going forward
10 responses





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2. Organisation of the Meeting

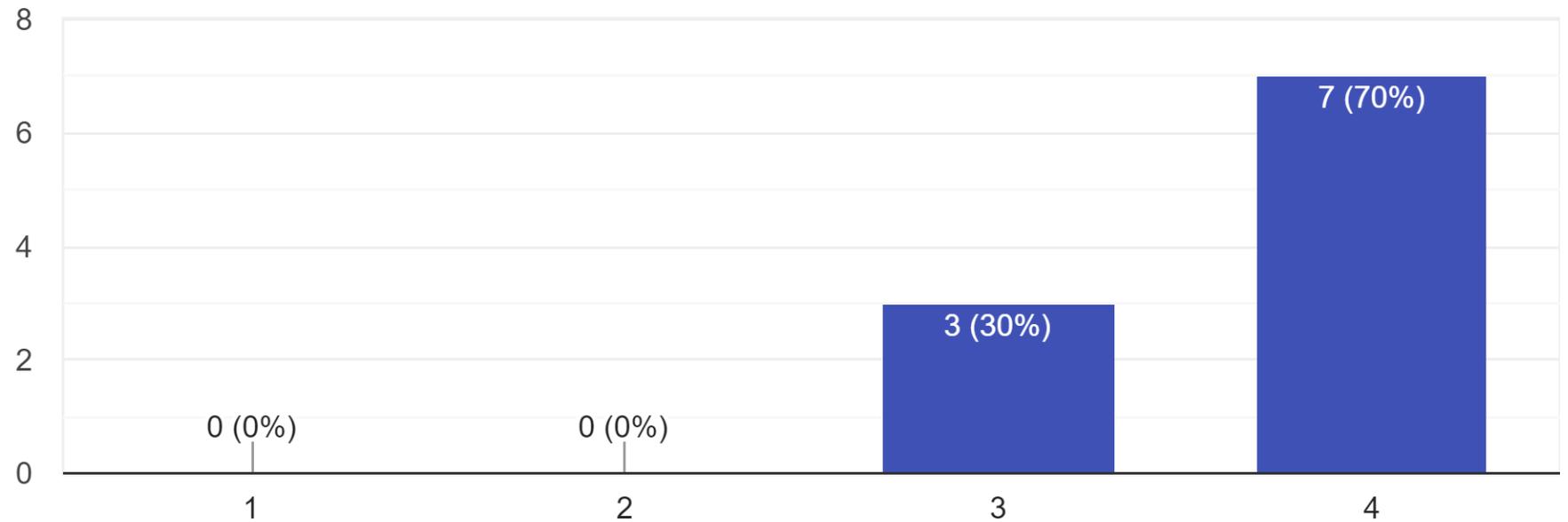


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The meeting was very well organized

10 responses



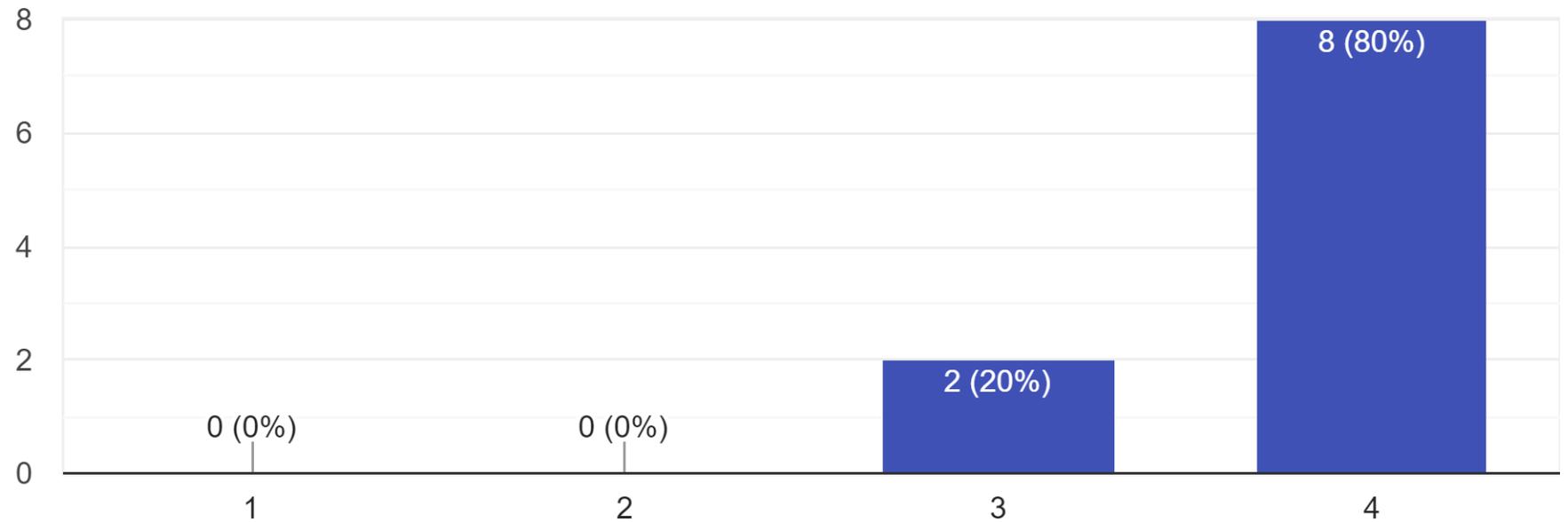


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The participants received well on time all information

10 responses



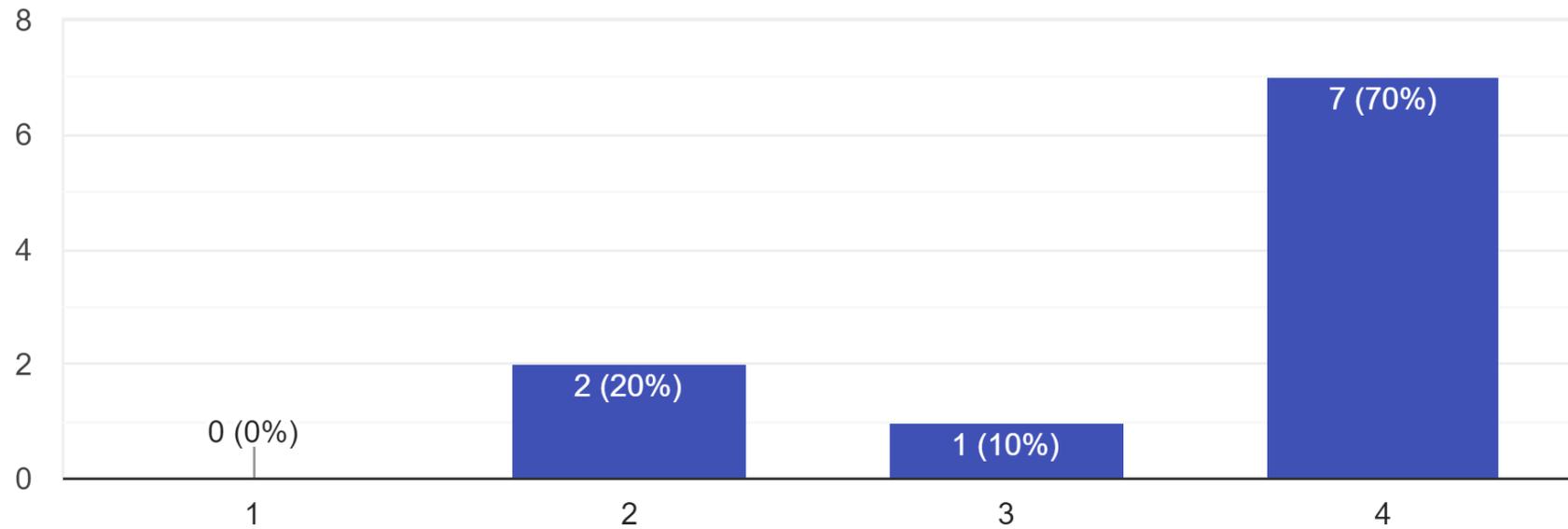


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The social programme and the meals were good opportunities to get to know many colleagues better

10 responses



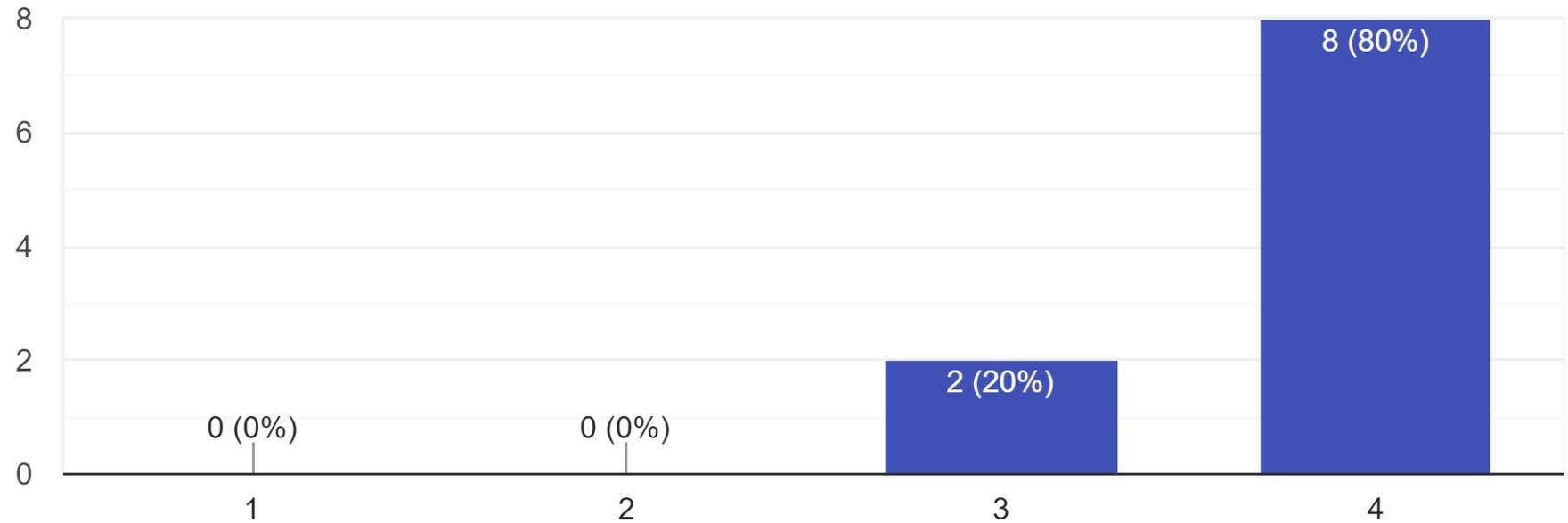


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The ONLINE LINK was appropriate for the work during the meeting.

10 responses





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3. The current status of the project

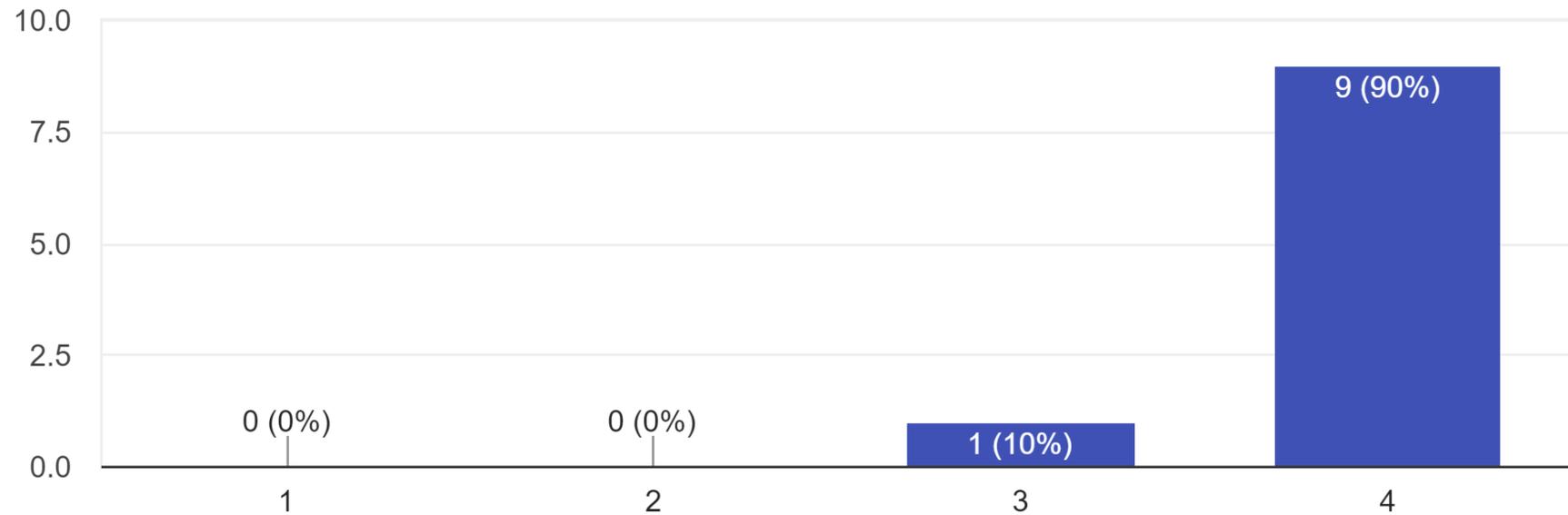


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The products/ deliverables already produced/ identified are contributing to the Aims and Objectives

10 responses



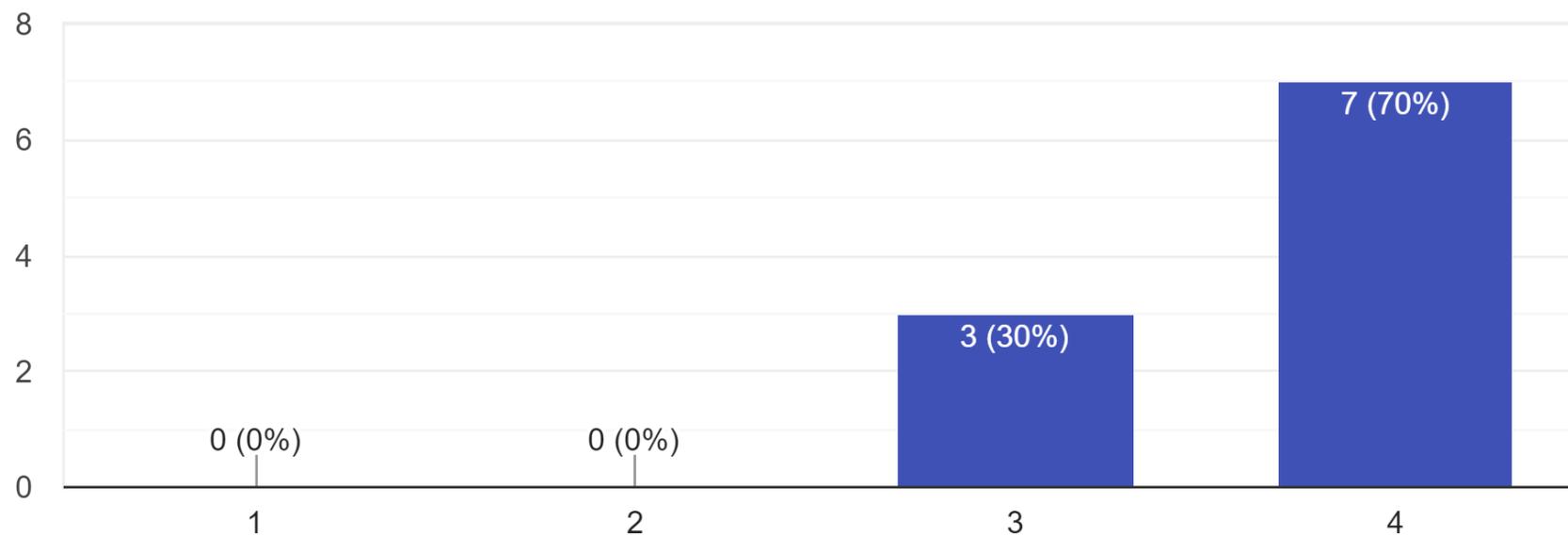


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The products/ deliverables already produced/ identified are in the context of the work plan and in agreement with the proposed timetable

10 responses



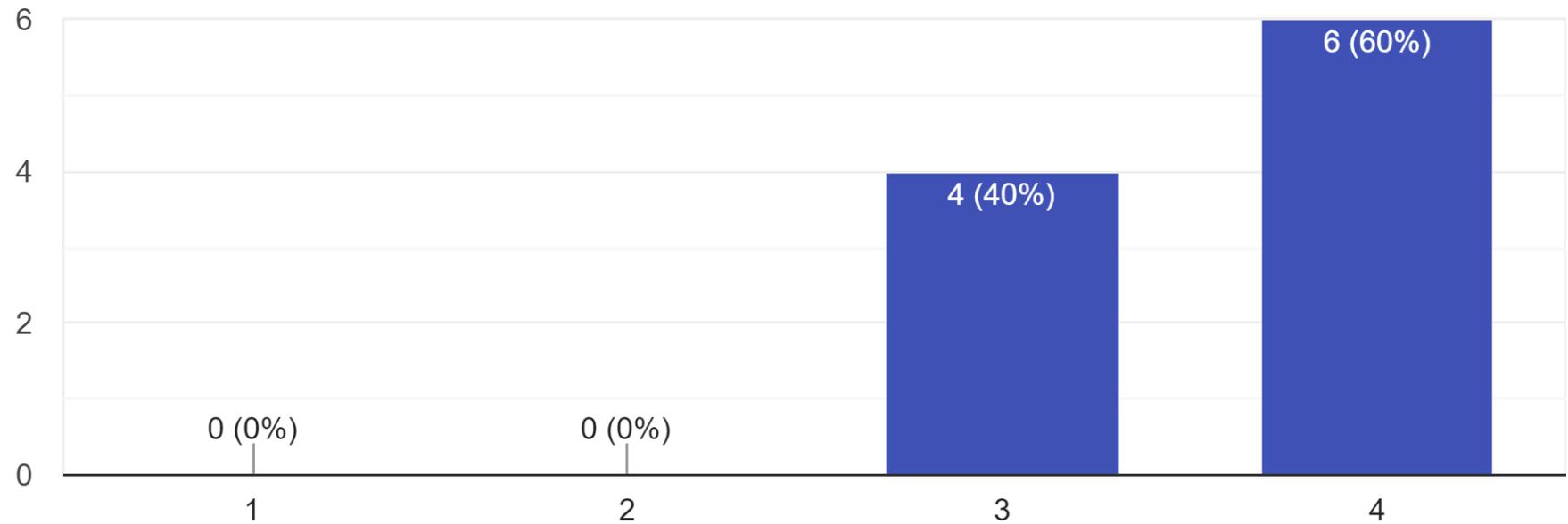


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The obstacles/ risks identified up to this point have been handled adequately

10 responses



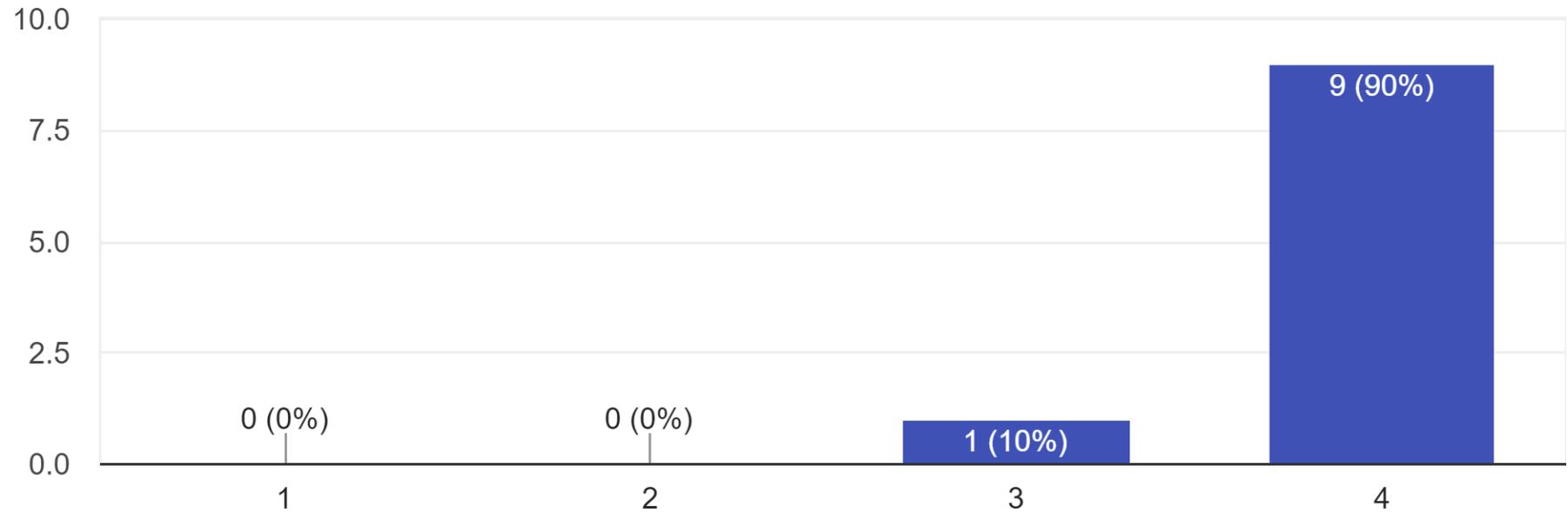


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The management of the budget up to this point is reasonable

10 responses



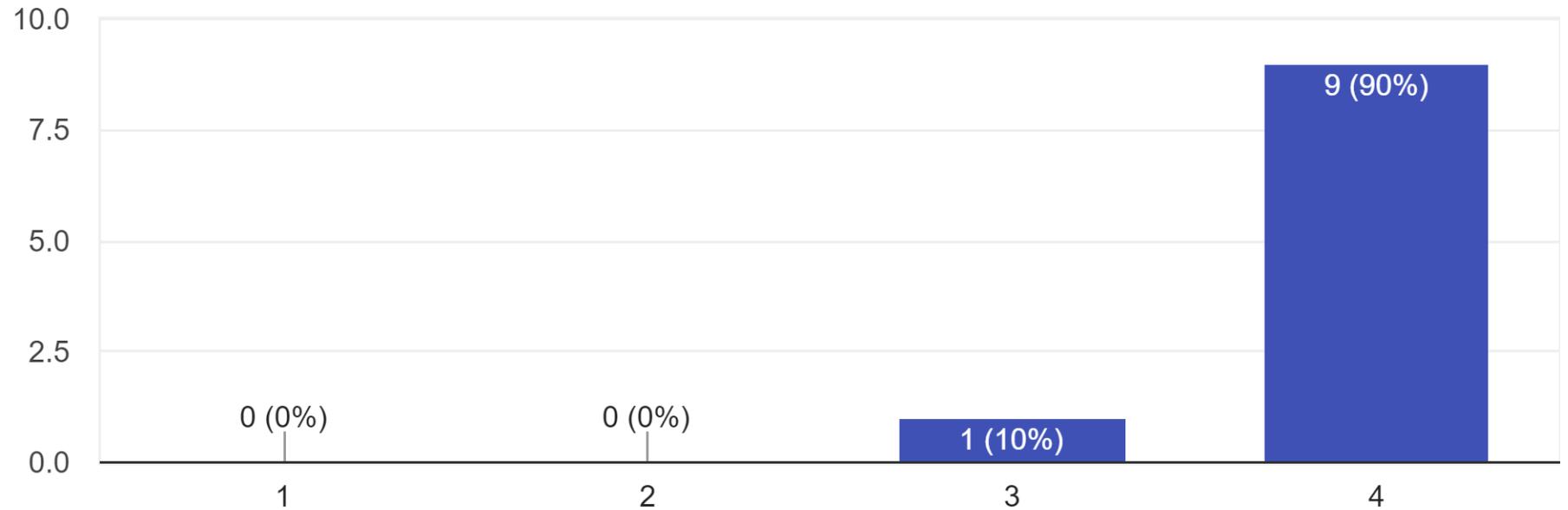


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The overall management of the project is adequate

10 responses



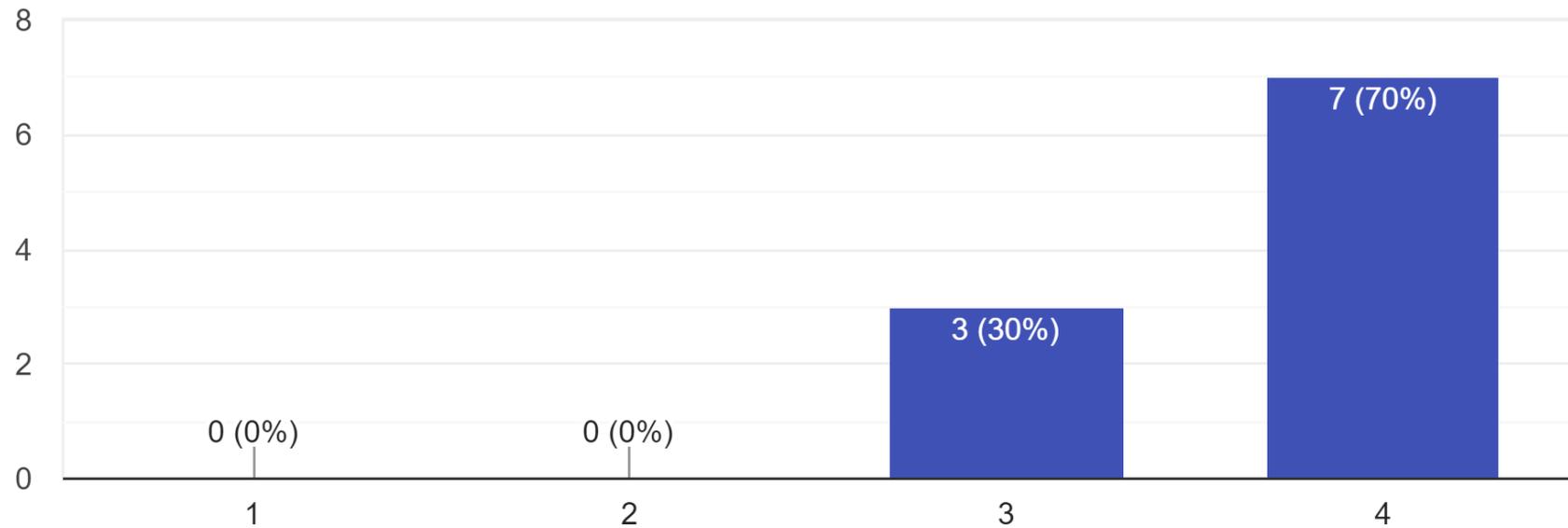


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The performed activities for dissemination (since the beginning of the project) on the part of my institution are adequate and satisfactory

10 responses



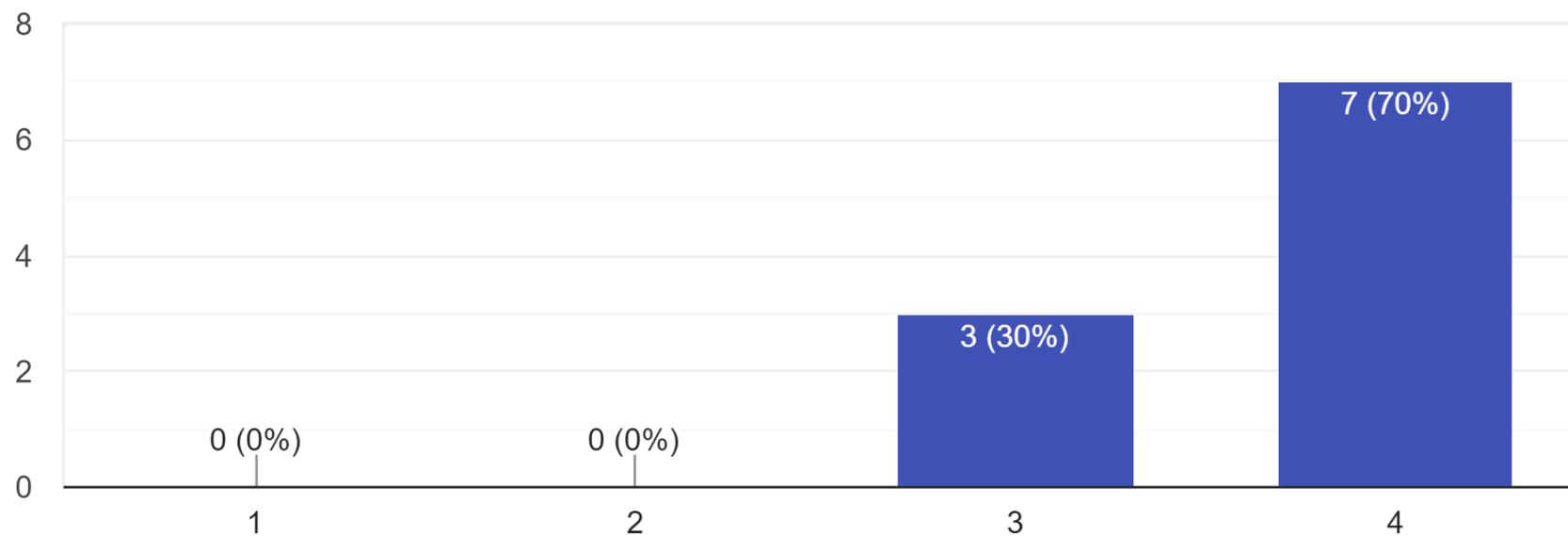


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The performed activities for dissemination (since the beginning of the project) by all the partners in the project have been acknowledged adequately

10 responses



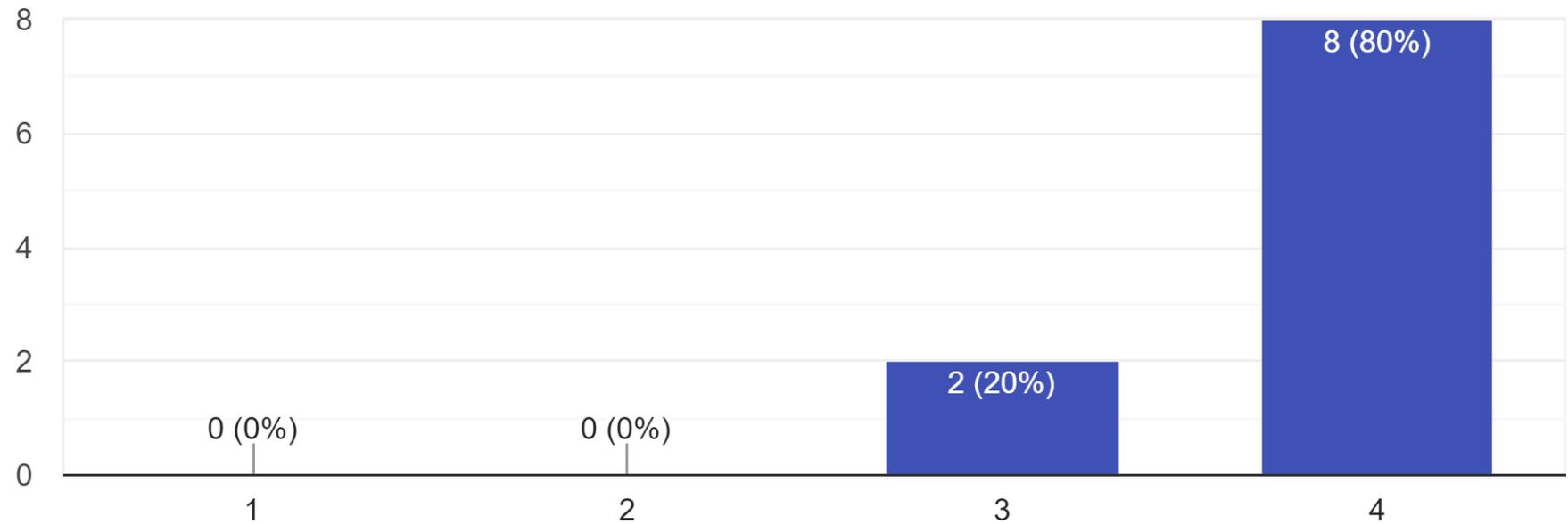


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The evidence I have concerning the impact of the expected results is satisfactory

10 responses



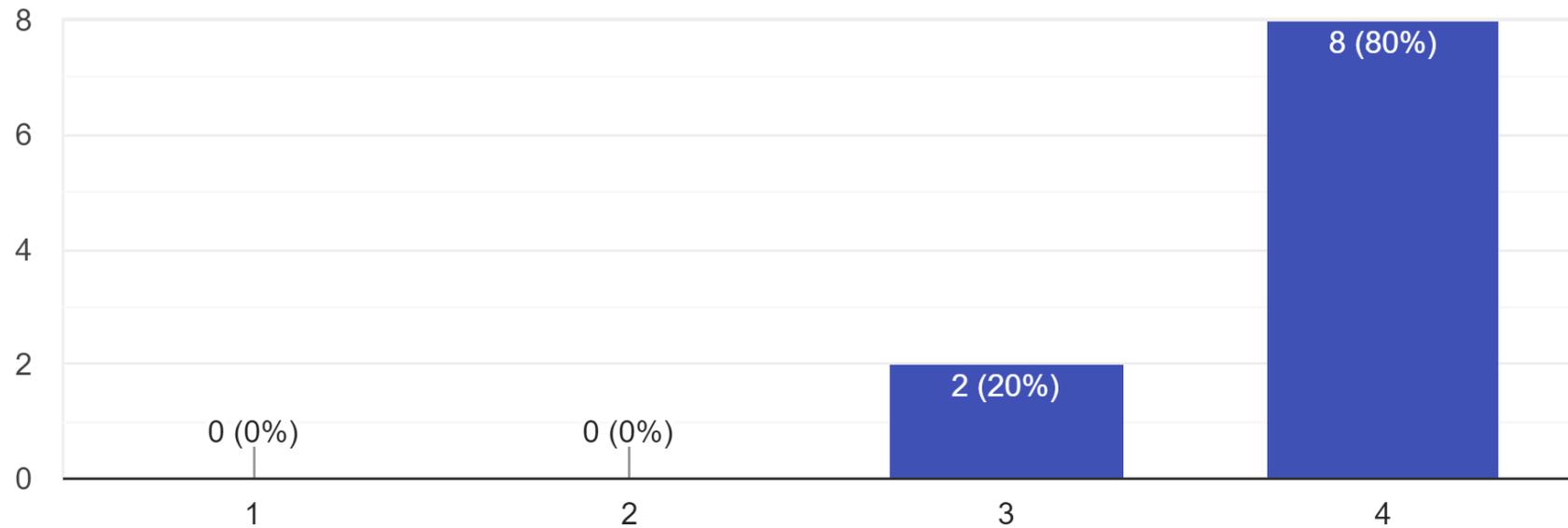


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The Arrangements up to this point concerning the Coronavirus pandemic have been handled effectively

10 responses





4. Concerns (Open questions - Fill in what is relevant for you)



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The meeting enabled me to clear up questions I previously had on,
such as:

- Further project developments;
- How to contribute to the pitch video
- How do different groups of people deal with corona pandemic
- How the book will be realized



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The following issues/elements are still a major concern to me:

- The deliverables and dissemination activities
- Respecting the deadlines
- Psychological effects on people



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I believe that the major obstacle/ barrier in this project for the near future will be:

- Dissemination;
- Psychological effects on people of different groups, social isolation and effects;
- Summarize all aspects corona pandemic is affecting and has already affected;
- It is an active group and I'm sure we will do a great job.



Conclusions

- The results and the data visualization show that the meeting was successful, and the participants were mostly satisfied. The partners understood the next actions to be made for the progress of the project, including their understanding to produce the video testimonials to be included in the project pitch video, further dissemination activities and their input in preparing the E-book. Some concerns were made in regard to increasing the dissemination activities of the project. Overall, the evaluation is indicative of the efforts and work behind the CONOCO project, and all the partners were satisfied.



Structure of the survey

1. Content and work in the meeting

- The agenda of the meeting was very well balanced focusing on all key aspects of the project
- The meeting reached its objectives
- The discussions were constructive and focused on concrete solutions
- Everybody had ample opportunities to express themselves
- The meeting enabled me to understand better the challenges faced by the other countries
- I understand much better the tasks ahead and the role of my institution/ organization in the future activities
- The upcoming timeline and milestones were clearly presented
- The meeting took care of the issues arising from the Coronavirus pandemic and considered appropriate action

The information given helped me better understand...

- a) The Activities of the project and the linkage with the Deliverables.
- b) The interactions and links between the different activities
- c) The further time framework and deadlines to be respected by all the partners
- d) The contribution of each partner as to the horizontal activities
- e) The deliverables each partner has to produce or to contribute to going forward



Structure of the survey

2. Organisation of the Meeting

- The meeting was very well organized
- The participants received well on time all information
- The meeting room and its facilities facilitated the work during the meeting
- The social programme and the meals were good opportunities to get to know many colleagues better
- The ONLINE LINK was appropriate for the work during the meeting.

3. The current status of the project

- The products/ deliverables already produced/ identified are contributing to the Aims and Objectives
- The products/ deliverables already produced/ identified are in the context of the work plan and in agreement with the proposed timetable
- The obstacles/ risks identified up to this point have been handled adequately
- The management of the budget up to this point is reasonable
- The overall management of the project is adequate
- The performed activities for dissemination (since the beginning of the project) on the part of my institution are adequate and satisfactory



Structure of the survey

3. The current status of the project

- The performed activities for dissemination (since the beginning of the project) by all the partners in the project have been acknowledged adequately
- The evidence I have concerning the impact of the expected results is satisfactory
- The Arrangements up to this point concerning the Coronavirus pandemic have been handled effectively

4. Concerns (Open questions - Fill in what is relevant for you)

- The meeting enabled me to clear up questions I previously had on, such as:
- The following issues/elements are still a major concern to me:
- I believe that the major obstacle/ barrier in this project for the near future will be:
- Any other comments?:

Thank you for your answers!



CONOCO Partners

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European Association



Erasmus Coordinators



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Volkshochschule
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