

Project Title: Coping with NO mobility during Corona Virus times: Learning from each other.

Reference Number: 2020 -1-CY01-KA204-066035

Duration: 01.10.2020 – 31.05.2022

Minutes of CONOCO Physical Meeting, 1 September 4-5, 2021

Participants:

- P0 – CY-**European Association of Erasmus Coordinators (EAEC)**: Gregory Makrides, Monika Tsartsali, Diamando Zisimopoulou
 P1 – GE-**VHS**: Jana Gerstmair, Milena Gerstmair, Ludwig Forchhammer, Maria Hermann
 P2 – GR-**University of Aegean**: Kosta Apostolos
 P3 – RO-**Liceul Teoretic “Tudor Arghezi”**: Cristina Radu, Simona Rosu, Daniela Florescu
 P4 – IT-**ASSOCIAZIONE ADA**: Angela Panzarella, Francesca Mori
 P5 – IT-**ITIS PALEOCAPA**: Valentina Persico, Gaetana Diglio, Flora Ravelli, Mariarosa Savoldi
 P6 – RO-**UPGP**: Irina Gabriela Radulescu, Catalin Popescu

Deliverables	D1: Online Survey implementation and result D2: National Reports - Interviews and Testimonials Recording D3(C1: Learning Teaching Activity) D5: Interviews Analysis, Reporting, Translations, Upload of testimonials in the website D6: Finalization of the e-Book, and Video Testimonials D7: Dissemination of project results, Strategy and Plan D8: Quality Assurance and project Evaluation - Strategy and Plan – Contingency Plan	D1: University of Aegean D2: VHS D3: Uni of Aegean+EAEC D5: Liceul Teoretic "Tudor Arghezi" D6: EAEC D7: ADA + Paleocapa D8: EAEC + UPG
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The meeting started with Mr. Makrides explaining how to complete the reporting forms for the travelling of C1 and TPM.

The following discussions/decisions took place:

- Partners will upload their interviews and video testimonials on the GD of the project.
- Mr. Makrides mentioned that the interview questions are not required to be included in the testimonials. People can be free to talk about what they want in the testimonial.
- The duration of the testimonial is decided to be 30-60 seconds.

- 14 people have to be interviewed (2 interviews and 2 testimonials per category per partner. Women need to consist 50% of our sample population.)

The categories are coded as below:

- TG1. Employer,
- TG2. Non-Teacher Employee,
- TG3. Teacher/Professor Employee,
- TG4. Parents,
- TG5. Grandparents/Older People,
- TG6. Students (university),
- TG7. Pupils (school students)

Coding of testimonials and text is to be as follows:

Country-TG-NAME-Language-Partners

Example of video coding:

CY-TG2-Giorgos-VASILIOU-GR-P0

Text file

TEXT-CY-TG2-Giorgos-VASILIOU-GR-PO (Greek text and English text)

GD will have

Folder: TESTIMONIALS

Subfolder: P0,P1,P2,P3,P4,P5,P6

Folder Partner will have folders

Video1, Video2, Video3.....Video7

- Some results of the survey, or from interviews will be turned into INFOGRAPHICS to appear in the project video (pitch video)
- From the interview transcription partners have to derive the themes.
- It was highlighted that we need to have social inclusion on the participants of the interviews and testimonials (partners should try to include people with social needs as they may have had different difficulties during the pandemic that we had not thought of)
- After presenting the action plan of the D6: eBook, the title of the book was decided as: **How European were coping with no mobility during Covid-19 times**
- Angela from the ADA organisation (as co-leaders of dissemination) presented the EPALE platform and asked the partners to also register to the CONOCO project into the EPALE platform

UPDATED TO DO LIST: (15.12.2021)

- Find the 14 people to be interviewed. (6 male and 6 female interviewees)
- Make appointments
- Run the interviews plus recording (**by 10 October 2021**)
- Collect the signed consent form (**by 10 October**)
- Agree on who will provide a testimonial (**10 October**)
- **Put interview text and text from recording into the Thematic Analysis template (22 December 2021)**
- **Analyse the interview text via coding and positive/negative themes (22 December)**
- **Run /support/record the testimonials and collect mp4 (22 DEcember)**
- **Produce the GOOD PRACTICES from National Reports in the suggested format by 31 December 2021)**
 - Upload including Thematic Analysis, consent signed forms, testimonial videos to the GD (22 December)
 - One page conclusions of the survey (22 December 2021)
- Translate the themes into EN (**22 December**)
- Prepare text of testimonials (National language plus English, if done in EN then only EN text) (**22 December**)
- Voice over or subtitles additions to MP4, use subcontracting agreements (**22 December**)
- ~~➤ Inform Monica **by 20 September** whether you plan to use the budget for translations or voice over/subtitles (only LTTA completed contract.....)~~
- ~~➤ Save with suggested coding and add to the GD (15 November)~~
- **DISSEMINATION (PRESS RELEASE USE, NEWSLETTER USE,)**

Management and Reporting (update)

- F1 report to cover upto November 2021
- F2 for TPM2
- F6 (subcontracting) for those who use it for testimonials
- F6 (subcontracting preparation) for Part C translation of the E-Book
- 10 May 2022, Mini Conference
 - About the project – D6
 - D1Survey results
 - D2 interview (Part C)
 - Round Table (topics....Angela coordinate)
 - Round Table ...(topics ..Daniela)
 - Round Table....(topics....VHS)
- 10-11 May 2022, Final meeting in Cyprus
- Dissemination of the 3rd Newsletter (???????)



- Newsletter 4...
 - TPM2 (editor....Angela+Claudia) 22 Dec
 - C1 (Monica)
 - EPALE invitation (Monica)
 - Announce the conference (Monica)
 - Link to testimonials (Monica)
 - Invitation for Associate partners (Monica)
- Register to the EPALE platform (OK)
- **Do and report more dissemination activities**
- Respond to online evaluation for TPM2