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Erasmus Coordinators

Project title:

**CONOCO: “COPing with NO mobility during COrona Virus times:
Learning from each other”**

Reference number: 2020-1-CY01-KA204-066035

Implementation period: October 2020 – May 2022

Final Meeting, Hybrid

10 May 2022, Nicosia, Cyprus

Venue of meeting: EAEC office

Address of the meeting: Stasinou 36, Office 102-104, Strovolos 2003, Nicosia, Cyprus

Agenda

Tuesday, 10 May 2022

Time (EEST)	Action	Presenter – Comments
Morning	Arrivals	
11:00 - 11:15	<p>Meeting at EACG meeting room</p> <p>P0. EAEC, Cyprus (Gregoris Makrides, Roula Krillou, Diamando Zisimopoulou)</p> <p>P1. VHS, Germany (Jana Gerstmair, Aaron Gerstmair)</p> <p>P2. University of the Aegean, Greece (Apostolos Kostas, Vasilis Paraschou)</p> <p>P3. Liceul Teoretic “Tudor Arghezi”, Romania (Christina Radu, Daniela Florescu)</p> <p>P4. ASSOCIAZIONE ADA, Italy (Angela Panzarella, Francesca Mori)</p> <p>P5. ITIS PALEOCAPA, Italy (Claudia Caccia- Online)</p> <p>P6. UPG, Romania (Irina Gabriela Radulescu, Catalin Popescu, Mirela Clementina Panait)</p>	Welcome the project coordinator – Gregory Makrides
11:15- 12:00	<p>Discussion of Deliverables</p> <p>D6: E-book comprehensive collection of results The E- Book is completed with all the appropriate links.</p> <p>-Translation of the E-book to use the exceptional cost budget. (We will need copy of contracts)</p> <p>-The final version of the E-book with the translation to be finalized end of May.</p>	<p>D1: Online Survey implementation and result</p> <p>D2: Focus groups and interviews to produce the national Reports</p> <p>D3: C1 Short Learning, Teaching Training content</p> <p>D4: NOT APPROVED</p> <p>D5: Preparation, editing and finalization of the video testimonials</p> <p>D6: E-book comprehensive collection of results</p> <p>D7: Dissemination Strategy and Plan</p> <p>D8: Quality Assurance Strategy and Plan</p> <p>Deliverable leaders:</p> <p>D1: University of Aegean</p> <p>D2: VHS</p> <p>D3: Uni of Aegean+EAEC</p> <p>D5: Liceul Teoretic "Tudor Arghezi"</p> <p>D6: EAEC</p> <p>D7: ADA + Paleocapa</p> <p>D8: EAEC + UPG</p>

Tuesday, 10 May 2022

Time (EEST)	Action	Presenter – Comments
12:00 – 12:15	Coffee Break	
12:15 –13:30	FINILAZATION OF DOCUMENTS & PLANNING: <ol style="list-style-type: none"> 1. Management and Reporting 2. F1 forms, F2 forms (for the meeting in Cyprus – including evidence of travel) & F6 forms (exceptional costs) for translations of the E-book. 3. Indicators for the 20 months 4. Promotion activities and tools (4 Newsletters promised in the proposal) – So far, we have 3 Newsletters – Discuss the content for the next newsletter 5. Approve the exploitation Plan (CONOCO-2.0) 6. Produce the To-do list 7. Preparations for the conference in the evening 	
13:30 – 14:00	Questions, concerns, clarifications	ALL
14:00 – 15:00	Lunch	ALL
18:30 – 20:30	Mini Conference (UNESCO Amphitheatre of the University of Nicosia) Address: Makedonitissas 46, Engomi 2417, Nicosia	ALL
21:00 +	Dinner	ALL

Name of the project: CONOCO PROJECT 2020-1-CY01-KA204-066035

PROJECT TIMETABLE

Project activity*	MONTHS	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20
		10 2020	11 2020	12 2020	01 2021	02 2021	03 2021	04 2021	05 2021	06 2020	07 2021	08 2021	09 2020	10 2021	11 2021	12 2021	01 2022	02 2022	03 2022	04 2022	05 2022
A1: Project Management																					
D8:Quality Assurance and project Evaluation - Strategy and Plan																					
D7: Dissemination of project results, Strategy and Plan																					
D1 : Survey Preparation and Implementation																					
D2: National Reports - Focus groups, Interviews and Testimonials Recording																					
D5: Interviews/ Focus Group Analysis, Reporting , Translations, Upload of testimonial in the website																					
D6: Finalization of the e-Book, and Video Testimonials																					
A5: Mini Conference																					
M1: Kick off Meeting																					
M2: 2nd Partners Meeting																					
M3: 3rd Partners Meeting																					
D3(C1: Learning Teaching Activity)																					
D4 not approved																					